

Company No: 8004007

118 Sandgate Road Folkestone Kent CT20 2BW

Dear Sir / Madam

We are writing to inform you of our plans for this year's Back to School. With everything considered we will continue to operate the shop as we did last year as this worked well and was well received by parents. The main points are set out below and we hope this meets with your approval.

The stores layout will allow only 2 sets of customers in at a time and a maximum of six people at any one time. Our staff will be wearing PPE and we will be sanitising all work surfaces between customers. A hand sanitising unit is available for use at the entrance and sneeze guards are in place on the counters. Unfortunately, changing room facilities will not be available. With these steps in place we hope this will ensure the safety of our staff and customers.

We have also attached a copy of our order form which can be distributed if needed and is also available for parents to download from our website. Orders placed on the forms can be posted to the customer or collected from our collection point at the back of the store.

Alongside we will again have an appointment system which will run from June 1st until July 31st. Unfortunately, this will not be available in August due to high volumes of customers. We can also offer a virtual appointment where our experienced staff can discuss sizes and give recommendations through a video call.

With all of this in mind we always recommend parents/ carers to shop as early as possible to ensure we can offer the best service during our busy period. Parents do not need to worry about their child growing out of their uniform as we always allow for growth and our exchange policy is extended until the end of September.

We hope this has been of some help and if you have any further questions, please do not hesitate to contact us.

Kind regards Alan & Joy

Telephone 01303 487075 or 07538683783 Email; <u>channeluniforms@live.co.uk</u> www.channeluniforms.co.uk

Virtual appointment; Please add the following number to your normal contact list. Then dial using WhatsApp video call. 07538683783

Mundella School

BOYS & GIRLS UNIFORM - ORDER FORM – 2021

DESCRIPTION	SIZES	PRICE	SIZE REQUIRED	QUANTITY	COST
SWEATSHIRT WITH SCHOOL LOGO	CHEST SIZE: 24" 26" 28" 30" 32" AGE: 3/4 5/6 6/7 7/8 9/10	£9.99			
	CHEST SIZE 34", X SMALL, SMALL	£11.50			
CARDIGAN WITH SCHOOL LOGO	CHEST SIZE: 24" 26" 28" 30" 32" AGE: 3/4 5/6 6/7 7/8 9/10	£12.50			
	CHEST SIZE 34", X SMALL , SMALL	£13.50			
BOOK BAG	ONE SIZE	£7.99			
PE SHORTS NAVY	WAIST SIZE: 18/20" 22/24" 26/28" 28/30"	£4.50			
PE BAG NAVY/RED	ONE SIZE	£3.99			
IRON ON NAME TAPES	Quantity: 50	£5.50			

POST AND PACKING PRICE CONFIRMED WHEN PAYMENT IS MADE.....

TIMED COLLECTION OPTIONAVAILABLE.....

PLEASE FILL IN YOUR REQUIREMENTS ABOVE AND DETAILS BELOW. PLEASE THEN E-MAIL OR POST TO US. WE WILL THEN PHONE YOU FOR PAYMENT BY CARD OR BY BACS TRANSFER. THANK YOU.

PUPIL'S NAME.....

ADDRESS	•••••	 	 	 •••••
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TEL NO: PARENT/GUARDIAN'S NAME.....



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