

Mundella Primary School is asking for the support and understanding of our visitors in helping us minimise the risk of COVID-19.



Throughout this situation we have made every effort, as far as is reasonably practicable, to maintain the health, safety and welfare routines and expectations within the school. However, at Mundella our prime responsibility is for ensuring the safety of our students; first and foremost, but also, and as importantly, that of staff and volunteers, parents and guardians, guests and visitors, contractors and delivery services.

Mundella continues to follow guidance from Public Health England and Kent County Council. Taking this into account, we are now limiting access to the site to essential visitors only. If you are unsure as to whether your proposed visit is considered essential, please email the School Office: office@mundella.kent.sch.uk.

If your visit to Mundella is an essential one, we would nevertheless ask that you refrain from visiting if*:

- you have travelled from or transited through any of the countries or areas that are currently on 'lockdown' in the past 14 days; those currently exempted from the England travel corridor list <https://www.gov.uk/guidance/coronavirus-covid-19-travel-corridors>.
- you have developed a fever (above 37.8C), a new, **continuous** cough or have lost the sense of taste and/or smell within the last seven days.
- anyone in your household is required to self-isolate in accordance with Government guidelines.

**these restrictions are subject to change with little or no notice.*

Along with all members of the Mundella Primary School community, any visitors to the School should wash their hands with soap and water before leaving home and use the sanitiser provided once they arrive on site. Additional hand sanitiser gel will also be available throughout your visit.

For the avoidance of potential embarrassment, we would also like to advise you that the School is currently operating a 'no handshake' policy for all members of its community. We apologise for not being able to give you our usual warm welcome, but we must take the current situation very seriously and look after the welfare of our pupils and staff.

All visitors must follow current guidance relating to social distancing. Visitors may not enter classrooms or common rooms which are used exclusively by separate year group 'bubbles'.

Our preference is that visitors must wear a face covering whilst on site.

We will note the areas which you visit during the visit, together with the names of any people you speak to while on site. This is to support the track and trace system as far as we are able.

If you have any questions, please contact the member of staff you were due to visit.

Many thanks.