

### **Calculations Policy**

Date of issue	Next review	Version	Signed: Chair of Governors	Signed: Headteacher
Feb 2020	Feb 2022	2		

### Single Equality Statement

This Single Equality Scheme for schools in Mundella Primary School provides a format for addressing the statutory duties of the Equality Act 2010 and The Children and Families Act 2014. This supersedes and brings together all previous statutory duties in relation to race, gender and disability and also addresses the duty to promote community cohesion, thus meeting the school's statutory duties in these areas.

Our Access and Single Equality Scheme is available to view and download on our website.

### Governor Statement

The Governing Body of Mundella Primary School works as a 'whole team', meeting 6 times per year; spread evenly across the year, without any separate committees excepting finance. In addition to these meetings, we have termly Governor Monitoring Visits (GMV); usually lasting around four hours and organised to effectively observe, scrutinise, challenge and support a range of school activities and personnel.

An agenda for each meeting and GMV will include all the tasks which the governing body is required to consider, and the governing body will plan assignments or activities; arising from the business of the meeting or that fall into the annual monitoring schedule, which will be recorded in the minutes and then undertaken as directed.

In addition to 'commissioning' activities or actions on their behalf, the governing body may wish to delegate monitoring activities to 'monitoring pairs' or 'individuals'. This could apply to statutory functions, and/or the priorities of the School Plan. They may also arrange to visit the school, or attend school activities, at any time; at the discretion of the Headteacher, to undertake monitoring activities as and when they are available to do so.

In each case, where a function has been delegated there is a statutory duty to report any action or decision to the governing body at the next meeting.

### **Developmental Aims:**

- To introduce children to the processes of calculation through practical, oral and mental activities.
- To support children in developing ways of recording to support their thinking and calculation methods
- Enable children to learn to interpret and use the signs and symbols.
- To facilitate children's use of models and images, such as empty number lines, to support their mental and informal written methods of calculation.
- To enable children to strengthen and refine their mental methods in order to develop informal written methods.
- To support children in becoming more efficient and succinct in their recordings which will ultimately lead to efficient written methods that can be used more generally.
- By the end of Key Stage 2 children should be equipped with mental and written methods that they understand and can use correctly.
- By the end of Key Stage 2, when faced with a calculation, children will be able to decide which method is most appropriate and have strategies to check its accuracy.
- At whatever stage in their learning, and whatever method is being used, children's methods of calculating will be underpinned by a secure and appropriate knowledge of number facts, along with the mental skills that are needed to carry out the process and judge if it was successful.

### The overall aims when children leave primary school are for them to:

- have a secure understanding of mental maths facts to apply to written mathematics;
- have a secure knowledge of number facts and a good understanding of the four operations
- have an efficient, reliable, compact written method of calculation for each operation that children can apply with confidence when undertaking calculations that they cannot carry out mentally;
- be able to use this knowledge and understanding to solve problems;

### Mental methods of calculation

Oral and mental mathematics is essential, particularly so in calculation. Early practical, oral and mental work lays the foundations by providing children with a good understanding of how the four operations build on efficient counting strategies and a secure knowledge of place value and number facts. Later learning and skill development must ensure that children recognise how the operations relate to one another and how the rules and laws of arithmetic are to be used and applied. Ongoing oral and mental mathematics learning provides practice and consolidation of these ideas. It must give children the opportunity to apply what they have learned to particular cases, exemplifying how the rules and laws work, and to general cases where children make decisions and choices for themselves.

The ability to calculate mentally forms the basis of all methods of calculation and has to be maintained and refined. A good knowledge of numbers or a 'feel' for numbers is the product of structured practice and repetition. It requires an understanding of number patterns and relationships developed through directed enquiry, use of models and images and the application of acquired number knowledge and skills. Secure mental calculation requires the ability to:

- recall key number facts instantly for example, all addition and subtraction facts for each number to at least 10, sums and differences of multiples of 10
- recall all times tables up to 12 x 12 by the end of year 4 -

Foundation – by end of year begin counting sequences, doubling, halving and sharing

**Year 1** – counting sequences (which follow times tables e.g. 2, 4, 6, 8 10 ... for x2). By the end of year 1, children can start learning 2, 10 and 5 times tables.

Year 2 – Refine 2, 10, 5 times tables. Learn 11 times table

Year 3 – Recall and use 2, 10, 5, 11 times tables. Learn 3, 4, 8 times tables.

Year 4- Recall and use 2, 10, 5, 11, 3, 4, 8 and learn 6, 7 and 12 times tables.

**Year 5/6** – continue practice of all times tables up to  $12 \times 12$ , use these to inform division and to work out other times tables higher than 12 (e.g. double 12 times tables to generated 24 times tables).

- use taught strategies to work out the calculation for example, recognise that addition can be done in any order and use this to add mentally a one-digit number or a multiple of 10 to a one-digit or two-digit number, partition two-digit numbers in different ways including into multiples of ten and one and add the tens and ones separately and then recombine, when applying mental methods in special cases.
- understand how the rules and laws of arithmetic are used and applied for example, to add or subtract mentally combinations of one-digit and two-digit numbers, and to calculate mentally with whole numbers and decimals.

The aim is that by the end of Key Stage 2, the great majority of children should be able to use an efficient written method for each operation with confidence and understanding. Children will develop the ability to use what are commonly known as 'standard' written methods - methods that are efficient and work for any calculations, including those that involve whole numbers or decimals. They are compact and consequently help children to keep track of their recorded steps. Being able to use these written methods gives children an efficient set of tools they can use when they are unable to carry out the calculation in their heads or do not have access to a calculator. We want children to know that they have a reliable, written method to which they can turn when the need arises.

In setting out these aims, the intention is that there will be a consistent approach to the learning of calculation strategies and that all teachers understand the progression of skills and key concepts. The great majority of children will benefit greatly from learning how to use the most efficient methods. The challenge for teachers will be in determining when their children should move on to a refinement in the method and become confident and more efficient at written calculation. Guidance is given below for the steps in reaching the most efficient methods for each of the four number operations.

## Progression in Teaching Addition

### Mental Skills

Recognise the size and position of numbers Count on in ones and tens Know number bonds to 10 and 20 Add multiples of 10 to any number Partition and recombine numbers Bridge through 10

### Models and Images

Key Vocabulary

add addition

Plus And count on

more sum

total

altogether

increase

Counting apparatus Place value apparatus Place value cards Number tracks Numbered number lines Marked but unnumbered number lines Empty number lines Hundred square Counting stick Bead string Cuisenaire rods (bar modelling)



add and count on addition plus more sum total altogether increase

5









Y6	Using the standard written method to:			
	<ul> <li>add decimals (including those which do not have the same amount of decimals digits).</li> <li>solve addition problems involving measures and money.</li> <li>use as an inverse operation to check subtraction calculations.</li> <li>use BODMAS to solve multi-function problems of several steps</li> <li>estimate with an appropriate degree of accuracy.</li> </ul>			

To add successfully, children need to be able to:

- recall all addition pairs to 9 + 9 and complements in 10;
- add mentally a series of one-digit numbers, such as 5 + 8 + 4;
- add multiples of 10 (such as 60 + 70) or of 100 (such as 600 + 700) using the related addition fact, 6 + 7, and their knowledge of place value;
- partition two-digit and three-digit numbers into multiples of 100, 10 and 1 in different ways.

**Note:** It is important that children's mental methods of calculation are practised and secured alongside their learning and use of an efficient written method for subtraction.

## Progression in Teaching Subtraction

### Mental Skills

Recognise the size and position of numbers Count back in ones and tens Know number facts for all numbers to 20Subtract multiples of 10 from any number Partition and recombine numbers (only partition the number to be subtracted) Bridge through 10

### Counting apparatus

Place value apparatus Place value cards Number tracks Numbered number lines Marked but unnumbered lines Hundred square Empty number lines. Counting stick Bead strings Cuisenaire rods (bar modelling)

# 



count back take away fewer subtract less difference between

### Vocabulary

subtract take away minus count back less fewer difference between









alongside their learning and use of an efficient written method for subtraction.

## Progression in Teaching Multiplication

### Mental Skills

Recognise the size and position of numbers Count on in different steps 2s, 5s, 10s Double numbers up to 10 Recognise multiplication as repeated addition Quick recall of multiplication facts Use known facts to derive associated division facts Use known facts to generate other facts (e3.g. double the 2 x table to find 4 x table) Multiplying by 10, 100, 1000 and understanding the effect

### **Counting apparatus**

Place value apparatus Arrays 100 squares Number tracks Numbered number lines Marked but unnumbered lines Empty number lines Multiplication squares Counting stick Bead strings



### Vocabulary

lots of groups of times multiply multiplication multiple product once, twice, three times array, row, column double repeated addition

multiplication product once, twice, three times double groups of repeated addition lots of array, row, column multiply times multiple









Y6	Using the standard written method:	
	<ul> <li>multiply decimals (including those which do not have the same amount of decimals digits).</li> </ul>	
	<ul> <li>solve multiplication problems involving measures and money.</li> </ul>	
	<ul> <li>multiply multi-digit numbers by a 2-digit whole number using the formal written method of long multiplication</li> </ul>	
	<ul> <li>problem solving using all 4 rules</li> </ul>	
	• use BODMAS to know the order of operations in calculations involving the 4 rules	
	<ul> <li>estimate to an appropriate degree of accuracy</li> </ul>	
	• use as an inverse operation to check division calculations.	

To multiply successfully, children need to be able to:

- recall all multiplication facts to 12x12
- partition number into multiples of one hundred, ten and one
- work out products such as  $70 \times 5$ ,  $70 \times 50$ ,  $700 \times 5$  or  $700 \times 50$  using the related fact  $7 \times 5$  and their knowledge of place value
- add two or more single-digit numbers mentally
- add multiples of 10 (such as 60 + 70) or of 100 (such as 600 + 700) using the related addition fact, 6 + 7, and their knowledge of place value
- add combinations of whole numbers using the column method (see above).

**Note:** It is important that children's mental methods of calculation are practised and secured alongside their learning and use of an efficient written method for multiplication.

## Progression in Teaching Division

### Mental Skills

Recognise the size and position of numbers Count back in different steps 2s, 5s, 10s Halve numbers to 20 Recognise division as repeated subtraction Quick recall of division facts Use known facts to derive associated facts Divide by 10, 100, 1000 and understanding the effect Divide by multiples of 10

### Counting apparatus

Arrays 100 squares Number tracks

Numbered number lines Marked but unnumbered lines Empty number lines Multiplication squares

## 1 2 3 4 5 6 7 8 9 1

### Vocabulary

lots of groups of share group halve half divide division divided by remainder factor quotient divisible group groups of lots of divide divided by quotient factor remainder divisible half halve share







1
51)748
-51
23

We now bring down the next digit (8) and write it on the end of the 23. This is the same as writing the remainder at the top:



We now work out 238 divided by 51, and write the answer (4) above the 8. You use estimation skills here: 51 is roughly 50 and  $4 \times 50 = 200$ . You can work out  $51 \times 4 = 204$  separately.

We write 204 underneath the 238 and subtract to find the remainder. There are no more digits to bring down, so we have our answer:



NB: In Year 6, children will also be expected to convert their remainder to a fraction or decimal answer depending on the context of the problem.

So the answer is 14 remainder 34.

Children working at Y6 should also be expected to:

- solve division problems involving measures and money.
- use as an inverse operation to check multiplication calculations.
- convert remainders to decimal remainders.
- problem solving using all 4 rules
- use BODMAS to know the order of operations in calculations involving the 4 rules
- estimate to an appropriate degree of accuracy

To carry out written methods of division successful, children need to be able to:

- understand division as repeated subtraction
- estimate how many times one number divides into another for example, how many sixes there are in 47, or how many 23s there are in 92
- multiply a two-digit number by a single-digit number mentally
- subtract numbers using the column method.

**Note:** It is important that children's mental methods of calculation are practised and secured alongside their learning and use of an efficient written method for division.

### **Concluding Statement**

Calculation strategies, both mental and written, underpin much of children's achievement in other areas of mathematics, especially in problem solving and investigative learning. Encourage children to reflect upon which method or strategy they find most reliable and suits their style of learning.

By the end of Key Stage 2 it is important that children record their working out, and often marks may be awarded in SATs for clear calculations. Children should therefore be encouraged to jot down their thought processes from an early age. Many children enjoy the challenge of completing calculations at speed: mental maths challenges involving all four operations should be encouraged, especially in Key Stage 2.